

Programme and Project Office Improvement

Improve your current Programme and Project Offices to maximise process efficiency, ensure good governance and deliver a quality service.

Project and Programme Management and associated PMOs are a vital part of a delivery focused organisation, but what is the key to successful project delivery?

Keeping this service running optimally, or providing one for the first time, will ensure your delivery organisation is supported to provide a quality service, where the checks and balances are in place without impacting the speed or cost of that service

Service Benefits

- External service to develop your PMO maturity
- Strategy and delivery alignment
- Business process and governance review
- Achievable roadmap of change
- Improved delivery efficiency
- High-quality project delivery
- Predictable low-cost delivery
- Business/cultural alignment

Does any of the following apply to your PMO ?

It is important to continually improvement to your PMO. CPS works with clients to provide a service that helps you change your PMO and provide practical improvements that maximise your organisation's PMO benefits.

- Are you understaffed or sized with the size of the delivery organisation?
- Are delivery methods inappropriate for the current business?
- Team members have changed, and the team lacks experience?
- Change of Scope, PMOs are often asked to do things that are not what was designed?
- Do you lack SME's to support the delivery process

“ Working with CPS has been an overwhelmingly positive experience. As well as the quality of their work at every stage and their ability to get on top of all our challenges, the compassionate support from each member of the consulting team has made it incredibly rewarding. ”

Stacey Forman
IT PMO Manager, University of Leeds

Example Engagement Approach



Design

- **Programme and Project Organisation** – from sponsor to business change managers – what roles are expected to be filled and operated on the programme
- **Definition of the Portfolio** – from mandate through to blueprint, business case, roadmap and project dossier
- **Governance** – how will decisions be made, by whom, when, and how will this be escalated?
- **Controls / Documents** – what information are we going to control the programme with?
- **Programme Framework** – identify, define, capability, tranches, benefits, closure. What artefacts are expected in which steps?



Establish

- **Project Framework** – initiate, execute, control, close – this should reference the programme processes and tools
- **Demand and Capacity Management** – Understanding the impact of new work and changes to existing work on the capacity to deliver of the organisation
- **Project / Programme Support Arrangements** – decision support, delivery support, assurance, compliance, expertise. What will the PMO provide, what is expected locally?
- **Strategy to Tools, Reports and Work Instructions** – how to use them to support projects and programmes – this should be a reference to the project processes and tools



Support

Compliment this offering with our other services:



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PMO Management



PPM Assessment



PPM Delivery



PPM Management



Business Change



Innovation Management



To find out how we can support you on your Programme and Project Office Assessment journey, contact us today.

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